

ITM SKILLS UNIVERSITY NAVI MUMBAI

ACTION TAKEN REPORT (ATR)

2nd Internal Quality Assurance Cell (IQAC) Meeting

Meeting No.	:	IQAC - 02 / 2023-24.
Day / Date	:	February, 13th 2024.
Time	:	2:00 p.m.
Mode	:	Offline & Online
Place	:	Board Room, ITM Skills University Navi Mumbai.

Agenda

1. Welcome note by Vice-Chancellor.
2. To Consider and Approve the Minutes of Previous IQAC (IQAC-001) and Reading the Action Taken Report (ATR) of the last IQAC-001 Meeting.
3. To acknowledge the IQAC work done till date.
4. To finalize the financial budget as per the NAAC Criteria's and proposed to the Board of Management (BOM) for approval.
5. Any other business.

Meeting Attendance

Dr. Jaywant V. Shelar
Dr. Lakshmi Mohan
Mr. Nitin Putcha
Mr. Kiran Rane
Dr. Saritprava Das
Prof. Purva Tawde
Dr. Sankalp Rao
Dr. Nisha Chanda
Mr. Sanjay Kumar
Mr. Rahul Rathi
Mr. Ramesh Neelakantan
Prof. Sudhakar Chillarige
Ms. Radha Amrute
Dr. Shilpa Jaykar
Prof. Gulshan Kumar

Action Taken Report

The Action Taken Report (ATR) of the previous Internal Quality Assurance Cell (IQAC) Meeting held on 13th February 2024.

Sr No. of Minutes of Meeting	Proposed Agenda	Action Taken	Date of Action Taken
4	To Finalize the financial budget as per the NAAC Criteria's and Proposed to the Board of Management (BOM) for approval.	<ul style="list-style-type: none">• Internal meeting was conducted and informed all the NAAC Criterion heads and working committee members about their roles and responsibilities.• Initiated the process of working on outline of budget adopted as on 13th February 2024.• An outline of the financial budget aligning with NAAC Criteria has been prepared.• One to one Meeting with all the concerned NAAC Criteria heads has been conducted.• Started collecting data and propose expenditure details regarding the 5 Year Provisional IQAC budget.• Started working on preparation of 5 Year IQAC Budget Plan.	20.02.2024 To 20.03.2024